

swisspeace is a practice and research institute dedicated to advancing effective peacebuilding. Partnerships with local and international actors are at the core of our work. Together, we combine competence and creativity to reduce violence and promote peace in contexts affected by conflicts. In collaboration with the University of Basel swisspeace offers a number of postgraduate programs and courses for peacebuilding professionals from around the world.

To support different research projects on transitional justice, diaspora politics and international relations of Dr. Julie Bernath, senior researcher, we are recruiting a

Student Assistant

Duration: 15 August 2022 (or as soon as possible) for six months. Workload: 10 hours per week.

Your tasks:

- Conduct desk research (literature search and reviews) on various issues related to diaspora politics, transitional justice, and enforced disappearances, amongst others in the Cambodian and Syrian contexts, for research proposals and publications.
- Support the finalization of a book manuscript with desk research, copy editing, formatting, and updating references.
- Support the administrative and logistical organization of dissemination events for academic projects.
- Support research through transcription, coding, and analysis of interviews.
- Attend online academic workshops and other events and take detailed notes.

Your profile:

- MA student at the University of Basel, with a BA degree in political science or related field.
- Interest in the transitional justice, enforced disappearances, diaspora politics, and international relations.
- Strong analytical skills, excellent attention to detail, conscientious approach to research tasks.
- Ability to work in a self-reliant and flexible manner.
- Pro-active communication and excellent time management.
- Team player, responsible work ethic, and strong organizational skills.
- Very good command of English; fluency in Arabic would be an asset.
- Experience using reference software (esp. Zotero), as well as transcription and data analysis software (esp. MaxQDA) an asset.

Our offer:

- Opportunity to work on practice relevant research and to gain insights into the various steps in research (literature review; data collection; data analysis; writing and publication), practice and project management in the field of transitional justice and peacebuilding.
- Opportunity to gain and demonstrate organizational and communication skills.
- A positive working atmosphere.

We look forward to receiving your application, including a CV and a cover letter in English by **15 August 2022**. Please send your application to jobs@swisspeace.ch mentioning 'Student Assistant' in the subject line. For further information please consult our website www.swisspeace.ch or send an email to julie.bernath@swisspeace.ch.